

F.No.9-14/2022-B&A
Government of India
Ministry of Agriculture & Farmers Welfare
Department of Agriculture & Farmers Welfare
(Budget & Finance Division)

Krishi Bhawan, New Delhi

Dated: 09/10/2025

ORDER

Subject:- Revised delegation of financial powers to Head of Departments (HODs) and Head of Offices (HOOs) of Department of Agriculture & Farmers Welfare and it's Attached / Sub-ordinate offices – Regarding

In supersession of all previous orders {except OM No. 5-6/2023-Budget dated 28.06.2024 (attached at **Annexure-III**) relating to re-appropriation of funds earmarked for NER from the non-functional major heads to functional major heads and OM No.01/US(Fin-V)/2025 dated 07.02.2025 (attached at **Annexure-IV**)} issued by Department of Agriculture & Farmers Welfare on the above mentioned subject and in exercise of powers conferred in Delegation of Financial Powers Rules (DFPRs), 2024, the financial powers delegated in respect of Head of Department/Head of Office is hereby revised in respect of Department of Agriculture & Farmers Welfare and it's Attached / Sub-ordinate offices as stated in **Annexure-I and Annexure-II**.

2. The aforesaid delegation of financial powers in respect of item of expenditures under the Object Heads specified in DFPRs 2024, is subject to the following conditions:-

(i) All cases beyond powers shown in the **Annexure-I and Annexure-II** shall be sent to IFD and then for the approval of Competent Authority as per DFPRs, 2024.

(ii) The above delegated powers shall not be further delegated to any other subordinate authority.

(iii) In terms of Rule 12 (2) of DFPRs 2024, there shall be no re-delegation of powers by the Department in respect of (a) Rule 10-Re-appropriation of funds except NER as indicated in para 1 above; (b) Rule 15-Waiver of recovery of over payment made to Government servants; and (c) Rule 16-Appraisal and approval of Schemes or projects.

(iv) The general conditions, rules, orders and especially the restrictions given in the DFPRs and the provisions of General Financial Rules, 2017 shall apply in the exercise of powers by the concerned officers. In other words, this order only lays down the upper ceiling limits in respect of financial powers on different subjects / items.

(v) The powers are subject to economy instructions issued by the Ministry of Finance from time to time, Fiscal Codes and procedures and the limit being within the budgetary allocation for the year.

(vi) The delegations are subject to availability of funds and budgetary limits and adherence of QEP/MEP limits of the Department.

(vii) All procurements shall be made through GeM / Central Public Procurement Portal by following the provisions of GFRs, DFPRs and other relevant instructions / guidelines issued by GOI from time to time. Any procurement through tender should be on recommendation of a standing tender committee constituted in such a manner that no member should directly report to any other member and the recommendations shall be put up to the Competent Authority also called the Accepting Authority.

3. The Delegation of Financial Powers may be exercised by Heads of Department (not below rank of Deputy Secretary of the GoI and equivalent) and Heads of Office(s) (Gazetted officer designated as such, subordinate to Head of Department) subject to the financial ceiling indicated in **Annexure-I and Annexure-II**.

4. This issues with the concurrence of AS&FA and approval of Secretary, DA&FW.

(Manoj Kumar Shukla)
Under Secretary to the Govt. of India
Tel. No. 011- 23384929

To

1. All Additional Secretaries.
2. All Joint Secretaries/Divisional Heads with a request to circulate the order amongst attached / subordinate offices.
3. CCA, DA&FW
4. All Director/DS/US in IFD

Copy to:

1. Sr. PPS to Secretary (DA&FW)
2. PPS to AS&FA

Annexure-I of OM No. 9-14/2022-B&A

Delegation of financial powers to Head of Departments (HODs) and Head of Offices (HOOs) of Department of Agriculture & Farmers Welfare and it's Attached / Sub-ordinate offices in respect of item of expenditures under the following Object Heads specified in DFPRs 2024:

S. No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
1.	Wages (Code 02)	Wages of labourers and staff at present paid out of contingencies.	Upto Rs.10.00 lakh per annum	Upto Rs.4.00 lakh per annum	Subject to orders/guidelines issued by Gol from time to time
2.	Rewards (Code 05)	Rewards under a scheme given to the Government employees in addition to their pay and allowances. It will also include payment of bonus and cash awards for Hindi Pratiyogita, etc.	Full powers	Full powers	Subject to orders/guidelines issued by Gol from time to time
3.	Medical treatment (Code 06)	It will include amount paid towards medical equipment of the treatment of Government Employees.	Upto Rs.5.00 lakh per case	Upto Rs.3.00 lakh per annum	Subject to orders/guidelines issued by MoH&FW/Gol from time to time
4.	Training Expenses (Code 09)	Expenditure on cost of training such as fees paid, contingencies, materials, etc., for participating in the training, workshop but exclude expenditure on domestic or foreign travel expenses.	Full powers	Nil	Subject to orders/guidelines issued by Gol from time to time
5.	Domestic Travel Expenses (Code 11)	Travel expenses on official tours and transfers of the Government employees within India as per instructions of DoE. This will also include expenditure on TA / DA as per instructions of DoE to non- official	Full powers	Nil (Full power in respect of DPPQ&S)	Subject to approval of tour programme by the competent authority as per their entitlement and other orders/guidelin

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S. No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
		members on account of travel in India. It will also include transfer TA payable to pensioners at the time of retirement.			es issued by Gol from time to time.
6.	Office Expenses (Code 13)	(i) It will include expenditure on all recurring and non-recurring contingent expenditure incurred for the maintenance and upkeep of office establishment such as: hot and cold weather charges, pest control, Stationery, books and periodicals, Postage charges and courier charges, supply of uniforms / liveries, Cable Connection Charges, etc.	Full powers	Upto Rs.2.00 lakh per annum	Subject to orders/guidelines issued by Gol from time to time. Splitting of requirement is not allowed
		(ii) Electricity charges, water charges, Telephone Charges, Internet Charges	Full powers	Full powers	Subject to orders/guidelines issued by Gol from time to time.
		(iii) Serving of refreshments / working lunch / dinner during official meeting taken by the Officers of level of JS and above.	Full powers	Nil	Subject to orders/guidelines issued by Gol from time to time
		(iv) Expenses on entertainment of foreign delegates, gifts and souvenirs.	Upto Rs.1.00 lakh per annum	Upto Rs.10,000 per annum	Subject to orders/guidelines issued by Gol from time to time
		(v) Expenses on Organizing conferences / seminars / training / workshops / meetings, etc.	Upto Rs.15.00 lakh each event subject to maximum of Upto Rs.50.00 lakh per annum	Nil	Subject to following of GFR and orders/guidelines issued by MoF/MEA/Gol from time to

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S. No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
					time
		(vi) purchase/hiring of office equipment including Laboratory equipment, generator (not exceeding the threshold limit of Rs.1 lakh or 3 years of useful life either of the two, as decided by government from time to time).	Full Powers	Upto Rs.10 lakh per annum	Subject to following GFR/GeM guidelines and orders/guidelines issued by Gol from time to time
7.	Rent, Rates and Taxes for Land and Buildings (Code 14)	i) Rent for buildings for Office accommodation (Where accommodation is entirely used as Office)	Upto Rs.60,000 per month for all cities	Nil	Subject to compliance of MoHUA / MoF Guidelines. (i) Delegation is for the purpose of fixation of rent and execution of lease deed. (ii) Concurrence of IFD shall be obtained in case of any agreement, which involved upward revision of lease/rates going beyond Rs.60,000 per month.
		(ii) Payment of Municipal rates and taxes.	Full power as per the rate of Government	Full power as per the rate of Government	Subject to orders/guidelines issued by Gol from time

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S. No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
		(iii) License fee for any Government office situated in a government building.	Full powers as per demand raised by concerned government authority	Full powers as per demand raised by concerned government authority	to time
8.	Printing and Publication (Code 16)	Printing of valuables, printing of audit and accounts reports, forms, stationery, office codes, manuals and other documents, newspaper and magazines including e-books, e-magazines, digital printing, pen drive, CD, etc., but exclude expenses on printing of publicity material which shall be classified under Advertising and Publicity.	For Publication (i) Full powers in case of GOI Press / Directorate of Printing subject to compliance of Gol orders. (ii) Full power for printing of routine official publications executed through private press from GeM following GFR/GeM guidelines, after obtaining NOC from Gol press/Dte of printing subject to the following conditions: (a) Digital e-publication to be preferred over physical printing and physical printing be resorted to bare minimum and on need basis and to be decided with the approval of competent authority. (b) The expenditure on printing shall not exceed by more than 20% of last year's expenditure or	For Publication Full powers in case of GOI Press / Directorate of Printing subject to compliance of Gol orders. For Printing & Binding (i) Full powers in case of GOI Press / Directorate of Printing subject to compliance of Gol orders (ii) Upto Rs.20,000/- on each occasion and maximum of Upto Rs.1.00 lakh per annum in case of	All codal formalities stipulated in GFR, MoF manual and guidelines issued from CVC would be followed while awarding the work to private printer / publisher through competitive bidding procedure. All Gol's guidelines of printing / publication to be followed.

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S. No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
			Rs.5.00 lakh per annum whichever is lower; and (c) The printing work shall resorted to Annual/regular publications only. For Printing & Binding (i) Full powers in case of GOI Press / Directorate of Printing subject to compliance of GoI orders (ii) Upto Rs.50,000/- on each occasion and maximum of Upto Rs.2.00 lakh per annum in case of private agency / press.	private agency / press.	
9.	Rent for others (Code 18)	It will include expenses on rent for equipment and other various items like office equipment, transport, computer and ancillary equipment, communication equipment, air-conditioning, heating and refrigerating equipment, security equipment, broadcasting and recording equipment, construction equipment, agricultural equipment, horticultural equipment, medical equipment, furniture and fixtures. It	Upto Rs.1.00 Crore per annum	Nil	Subject to orders/guidelines issued by GoI from time to time. For hiring of Taxis, fleet should be concurred by IFD and approved by competent authority.

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S. No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
		will also include lease charges for equipment and other items, the ownership of which is not transferable to Government. However, lease charges for equipment and other items, the ownership of which is transferable to Government will be classified as 'capital' expenditure under the relevant Object Heads.			
10.	Digital Equipment (Code 19)	It will include expenses to be classified as revenue expenditure on procurement or development of hardware and software where the cost of individual item does not exceed the threshold limit of one lakh rupees or three years of useful life, either of the two as decided by the Government from time to time. The threshold limit will, however, not apply to the consumables like toner and cartridge for printer shall be classified under revenue expenditure.	Full powers upto budget provision	Upto Rs. 5.00 lakh per annum	Subject to following GFR and orders/guidelines issued by GoI from time to time
11.	Materials and Supplies (Code 21)	It will include expenses on various kinds of supplies, materials and stores etc., such as., medical supplies, educational supplies, agricultural supplies, livestock supplies, cleaning	Full powers upto budget provision	Upto Rs.5.00 Lakh per annum	Subject to following GFR and orders/guidelines issued by GoI from time to time

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S. No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
		materials, hospital drugs and medicines, veterinary drugs, chemicals and fertilizers, lab supplies, spare parts, clothing and tentage.			
12.	Fuels and Lubricants (Code 24)	Expenditure on petrol, oil, lubricants and other fuels like CNG, diesel, etc.	Full Powers	Upto Rs.5.00 lakh Per annum	Subject to orders/guidelines issued by GoI from time to time
13.	Advertising and Publicity (Code 26)	It will include expenses including commission to agents for sale and printing of publicity material on advertising and publicity through various media such as print media, TV media or outdoor media or Internet or mobile network or other audio-visual publicity or fairs and exhibition.	Upto Rs. 30.00 lakh per annum	Upto Rs. 10.00 lakh per annum	Subject to approval of Competent Authority and Execution through BOC as per extant guidelines / rates of BOC, M/o I&B/MoF in this regard.
14.	Minor civil and electric works (Code 27)	(i) Expenditure on repairs and maintenance of minor civil and electrical works of office buildings, residential buildings, other buildings and, Expenditure on running operation and maintenance (ROM) of diesel genset, etc., maintained by the CPWD.	Full powers subject to execution through CPWD/PWD and if work is to be carried out by the agencies other than CPWD/PWD in that case Rs.1,00,000/- on each occasion restricted to Rs. 5 lakh per annum subject to compliance of provision contained in Rule 139 and Rule 149 of GFR-2017 as amended from time to time. Beyond these delegated financial powers,	Rs.5 lakh on each occasion restricted to Rs.25 lakhs per annum subject to execution through CPWD/PWD	Subject to approval of annual civil works plan by Ministry/Department.

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S. No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
			concurrence of IFD will be required.		
15.	Professional Services (Code 28)	Expenses on legal services, audit fees, teaching and training fees, payment of artists and other fees, remuneration to question setters or invigilators or guest speakers, payments to other Departments for services rendered, payment or expenses to agencies for conducting Departmental examination, Grant of Honorarium to guest lecturer, hiring of Interpreter.	Full Power	Nil	Subject to orders/guidelines issued by Ministry of Law/MoF from time to time
16.	Repair and Maintenance (Code 29)	(i) Repair and Annual maintenance (including all maintenance contract) of all equipment such as machinery and equipment, office equipment, equipment for other functional use, digital equipment for office use, digital equipment for functional use, furniture and fixtures for office, furniture and fixture for other functional use, tools and plants etc., but excludes expenditure on upgradation, midlife rehabilitation, retrofitting and or reconditioning.	Upto Rs.4.00 crore per annum	Upto Rs.1.00 lakh in each case subject to maximum upto Rs.5.00 lakhs per annum	Subject to following guidelines of GFR and orders/guidelines issued by GoI from time to time

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S. No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
		(ii) Repair & maintenance of vehicles (including motor vehicles and non motor vehicles like bicycle, rickshaw, carts, trolleys and boat, etc., for office or functional use)	Full Powers	Upto Rs.50,000/- per annum	Subject to following guidelines of GFR and orders/guidelines issued by GoI from time to time
17	Information, Computer, Telecommunications (ICT) equipment (Code 71)	Procurement of information, computer, telecommunications (ICT) equipment such as Computer Hardware and telecommunications devices (Computer, projectors, etc.) and Computer software exceeding the threshold limit of one lakh rupees or three years of useful life, either of the two, electromagnetic spectrum which is used in the transmission of sound, data and television.	Full powers upto budget provision	Upto Rs.10.00 lakh per annum	Subject to following GFR and orders/guidelines issued by GoI from time to time. Delegated power does not include Laptop, Notepad etc. which is guided by separate MoF orders. Splitting of requirement is not allowed.
18.	Furniture & Fixtures (Code 74)	Purchase of Furniture and Fixtures exceeding threshold limit of one lakh rupees or three years of useful life, either of the two, for office use and functional use.	Full powers upto budget provision	Upto Rs.1.00 lakh on each occasion subject to maximum of Rs.5.00 lakh per annum	Subject to orders/guidelines issued by GoI from time to time
19	Other Fixed Assets (Code 77)	Procurement of other fixed assets like library books and publications, trees, crops and plants, whose natural growth and regeneration is under the direct control/responsibility and management of institutional units, non-motor vehicles like	Upto Rs.10.00 lakh per annum	Nil	Subject to orders/guidelines issued by GoI from time to time

S. No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
20	Machinery and Equipment (Code 52)	bicycle, rickshaw, cart, trolleys, boat, etc. Procurement of machinery and equipment {other than motor vehicles and Information, Computer, Telecommunications (ICT) equipment}, electrical and electronic equipment, medical appliances, precision and optical instruments, watches and clocks, musical instruments and sports goods, Laboratory equipment, generator etc., cost of which exceeds one lakh rupees or three years of useful life, either of the two.	Upto Rs.3.00 crore per annum	Upto Rs.1.00 lakh per annum	Subject to orders/guidelines issued by GoI from time to time

Note: Whensoever, the financial ceiling delegated to HOD is exhausted in any of the object head(s) as indicated above, Expenditure in that object head may be incurred only with the concurrence of IFD and with the approval of concerned Divisional Head.

Delegation of Power for Indents, contract and purchases as per Rule 11 (5) of DFPRs 2024						
S. No.	Item of expenditure [As per Rule 11 of DFPRs 2024]	Details of item of expenditure	Financial Limit	Level of members of Tender Evaluation Committee (TEC)	Accepting Authority of recommendation of TEC for award of contract	Rules, Orders & restrictions subject to which expenditure shall be incurred.
1	Indents, contract and purchases	Open Tender contracts	Upto Rs.2.00 crore	Under Secretary/ Equivalent	Director/Deputy Secretary/Equivalent (dealing with the subject)	Subject to orders/guidelines issued by GoI from time to time
			Above Rs.2.00 crore and upto Rs.10.00 Crore	Under Secretary/ Equivalent or above	Joint Secretary/Equivalent (dealing with the subject)	
			Above Rs.10.00 crore and upto Rs.20.00 Crore	Director/Deputy Secretary/ Equivalent	Additional Secretary (dealing with the subject)	
			Above Rs.20.00 crore and upto Rs.40.00 Crore	Joint Secretary/ Equivalent		
			Above Rs.40.00 crore	Joint Secretary/ Equivalent	As per provision given in Rule 11 of DFPR, 2024	

Note: (i) All GFR provisions shall be followed including Rule 173(xxii) and guidelines of CVC.

(ii) For Non-Consultancy Services, directions contained under para 9.17 as well as format given in Annexure 10 of the Manual for Procurement of Consultancy and Other Services shall be followed.

(iii) For Consultancy Services, directions contained under para 5.1, 5.2 & 6.2 of the Manual for Procurement of Consultancy and Other Services shall be followed.

Annexure-III

No. 5-6/2023-Budget
(Computer No. 128417)
Government of India
(भारत सरकार)

Department of Agriculture & Farmers Welfare
(कृषि एवं किसान कल्याण विभाग)

Krishi Bhawan, New Delhi
Dated the 28th June, 2024

OFFICE MEMORANDUM

Subject: Delegation of financial powers for approval of re-appropriation of funds from non-functional head to functional head of respective schemes/programmes under Demand-01 (DA&FW)-reg

The undersigned is directed to say that Secretary, DA&FW vide Note #515 dated 13th June, 2024 (FTS No. 128417), in exercise of powers conferred upon him vide Department of Expenditure, MoF' O.M. No. 02 (01)/2024-E.II (A) dated 3rd June, 2024 (copy enclosed), has further delegated his power to Additional Secretary & Financial Advisor (DA&FW) in order to approve the proposal for re-appropriation of funds from non-functional Major Heads (2552, 4552 and 6552) to functional Major Head (2401/2416/2435/3601 etc.) of respective schemes/programmes under Demand-01 (DA&FW) w.e.f. 27th June, 2024.

2. All other re-appropriation from the NER to non-NER purposes shall continue to require the approval of Secretary (DA&FW) or Expenditure Secretary (MoF), as applicable.
3. This issue with the approval of Secretary, DA&FW.



(Manoj Kumar Shukla)
Under Secretary to the Government of India
Telephone No. 23384929

To

1. All Programme Divisions, DA&FW, Krishi Bhawan, New Delhi
2. Chief Controller of Account, DA&FW, Krishi Bhawan, New Delhi
3. Director, Budget Division, Department of Economic Affairs, Ministry of Finance, North Block, New Delhi.
4. Senior Accounts Officer (L&G), DA&FW, Jeevan Tara Building, New Delhi
5. Senior Accounts Officer (Sectt.I), DA&FW, Jeevan Tara Building, New Delhi

Copy for information to:

Sr. PPS to Secretary/PSO to AS&FW/Sr. PPS/PSO to AS, DA&FW, Krishi Bhawan, New Delhi

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File No.: 01/JS (Fin-V)/2025 (E-158952)
Government of India
Ministry of Agriculture & Farmers' Welfare
Department of Agriculture and Farmers' Welfare

Krishna Bhavan, New Delhi-110001
Dated the 7th February, 2025

OFFICE MEMORANDUM

Subject: Delegation of Financial Powers in respect of schemes of Department of Agriculture & Farmers' Welfare (DoAFW) – regarding

In exercise of the powers conferred under Rule 5 read with Rule 12 of the Delegation of Financial Powers Rules (DFPR), 2024, and as amended from time to time, the financial powers for releasing funds from the Schemes and Programs of the Department of Agriculture & Farmers' Welfare are hereby delegated to the respective Heads of Divisions at the level of Joint Secretary/Additional Secretary, as applicable.

2. The delegation of these powers shall be subject to provisions of DFPR, 2024 and shall be exercised strictly within the approved Annual Action Plan, Annual Budget/Revised Estimates, and in accordance with the provisions outlined in the Cabinet Approval, relevant Scheme Guidelines, Ministry of Finance instructions, GeM, GPR, and the guidelines issued by the CVC.

3. The above-mentioned delegated financial powers shall be exercised by the respective officers subject to strict observance of the following conditions:

- (a) The authorities to whom these powers are being delegated shall not further re-delegate these powers;
- (b) Before seeking concurrence of IFD, Program Divisions have to ensure that the Schemes have been duly appraised and approved by the competent authority and proposal is as per the provisions of the schematic guidelines;
- (c) In case there is any deviation in fulfilment of conditions for releasing funds as per provisions of the schematic guidelines or instructions issued from time to time, then the proposal must be submitted to the competent authority before seeking financial concurrence of Integrated Finance Division;
- (d) Budgetary provision should exist in the relevant budget head during the period when the expenditure is proposed to be met;

4. This issues with the approval of the Secretary, DoA&FW.


(Riazul Haque)

Under Secretary to the Govt. of India
Tel No. 011-23071373
E-mail ID – r.haque@gov.in

**All Additional Secretaries/Joint Secretaries/equivalent level officers
Department of Agriculture and Farmers' Welfare**

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